

J-PARC Publication Database System

Publication Registration Guide

November 16, 2021

1. How to Register Research Results

This is the way to register research results via J-PARC Publication Database System.

Registration step depends on whether you are a principal investigator (PI) or an experiment collaborator.


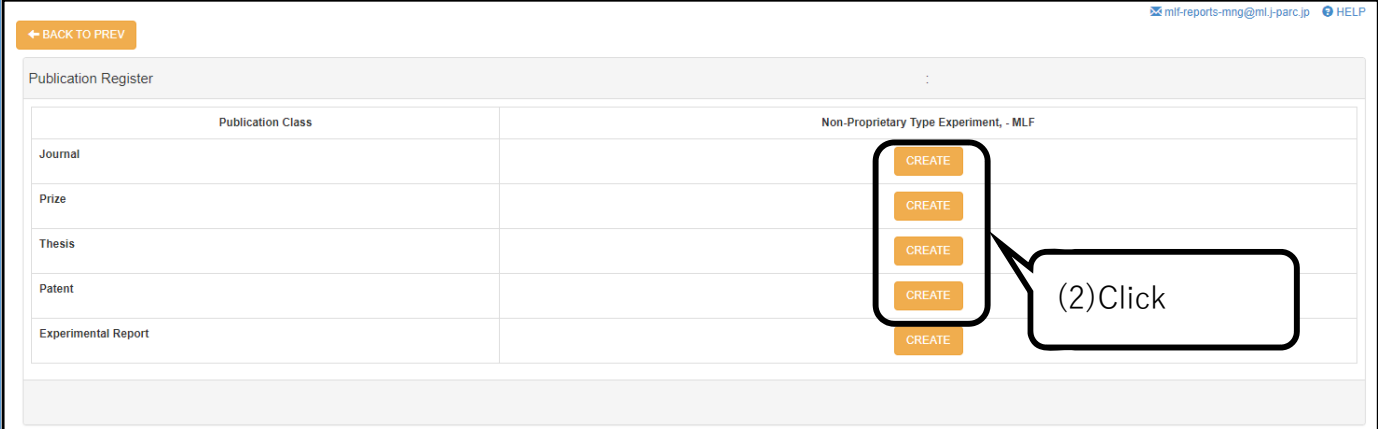
1. The registration procedure for P.I. is [from page 3 of this guide](#).
2. The registration procedure for collaborator is [from page 8 of this guide](#).

If you have not registered for activities through the J-PARC User Support System or KEK User Support System, you cannot register through the J-PARC Publication Database System.

J-PARC User Support System (<https://jus.j-parc.jp/usjparc/>)

KEK User Support System (<https://krs.kek.jp/uskek/>)

2. How to Register Research Results (Guide For P.I.)

Operation	Example of a screen										
<p>(1) After login this system, click the [New Publication].</p> <p>(2) Click the [CREATE] to register new publication.</p>	 										
<p>Classification of research results to be registered to J-PARC Publication Database.</p>	<table border="1"> <thead> <tr> <th data-bbox="730 1026 1055 1082">Classification</th> <th data-bbox="1055 1026 2103 1082">Detailed information</th> </tr> </thead> <tbody> <tr> <td data-bbox="730 1082 1055 1177">Journal</td> <td data-bbox="1055 1082 2103 1177">Published paper; including electronic publishing, proceeding paper at an international conference, review paper, bulletin paper, etc.</td> </tr> <tr> <td data-bbox="730 1177 1055 1241">Prize</td> <td data-bbox="1055 1177 2103 1241">An award from a scientific organization, etc.</td> </tr> <tr> <td data-bbox="730 1241 1055 1337">Thesis</td> <td data-bbox="1055 1241 2103 1337">When results obtained at J-PARC are used in a thesis for a master degree or a doctoral degree, submit the information.</td> </tr> <tr> <td data-bbox="730 1337 1055 1393">Patent</td> <td data-bbox="1055 1337 2103 1393">Published patents concerning your experiments.</td> </tr> </tbody> </table>	Classification	Detailed information	Journal	Published paper; including electronic publishing, proceeding paper at an international conference, review paper, bulletin paper, etc.	Prize	An award from a scientific organization, etc.	Thesis	When results obtained at J-PARC are used in a thesis for a master degree or a doctoral degree, submit the information.	Patent	Published patents concerning your experiments.
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2. How to Register Research Results (Guide For P.I.)

Operation

(3)[Experimental Span]
Select the year from “Begin” which the experiment started . And select the year from “End” which the experiment ended.

(4)[Proposals and Beamlines]
Click the [Choose Proposals and Beamlines] button.

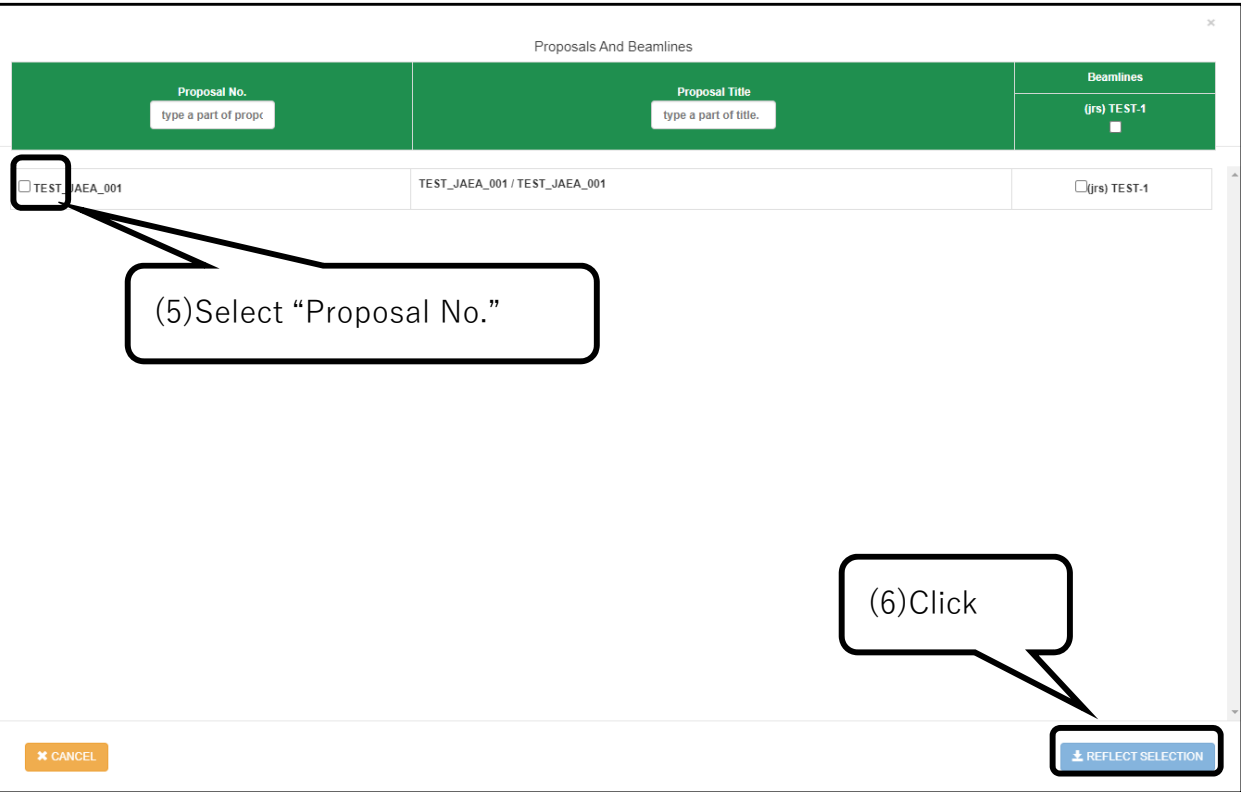
Example of a screen

The screenshot shows the '1. PROPOSAL' registration form. At the top, there are tabs for '1. PROPOSAL', '2. TITLE', '3. PUBLICATION', and '4. REFERENCE'. The '1. PROPOSAL' tab is active. Below the tabs, there is a green header with the text '1. PROPOSAL' and 'Please, fill this form in English. Fields with a double asterisk(**) are required.' The form is divided into several sections:

- Experimental Span:** A section with two dropdown menus labeled 'Begin' and 'End'. A callout box labeled '(3) Select start and end year' points to these dropdowns.
- P.I. for Delegated Registration:** A section with a search box for 'Name or Email' and a dropdown for 'Select person'. A note says: 'Set P.I., when you are registering on behalf of P.I. Then, you can choose proposals of the P.I. Please, search by P.I.'s name or E-mail, and choose one from dropdown list.'
- Proposals and Beamlines:** A section with a button labeled 'Choose Proposals and Beamlines'. A callout box labeled '(4) Click' points to this button. Below the button are two input fields: 'Proposal No.' and 'Beamlines'. A note says: 'When you push the button [Choose Proposals and Beamlines], the proposal number and the beamlines are displayed in a matrix format, so please check the appropriate the proposal number and beam lines.'
- Proposal number (Manualy):** An input field with a note: 'Please enter all the proposal numbers related to the paper'. A sub-note says: 'Input the proposal number. Separate with comma [,] if you enter plural authors.'
- Beamline (Manualy):** An input field with a note: 'Example: BL-01,BL-02,D1,S1'. A sub-note says: 'Input the beamline you have performed your experiment. Separate with comma [,] if you enter plural authors.'
- Related Pubs. by Proposals:** A section with a search box.

At the bottom of the form, there are two buttons: 'SAVE as DRAFT' and 'SUBMIT to CONFIRMATION'.

2. How to Register Research Results (Guide For P.I.)

Operation	Example of a screen
<p>(5) Select one or more "Proposal No.".</p> <p>(6) Click the [REFLECT SELECTION] button.</p>	 <p>The screenshot shows a web application window titled "Proposals And Beamlines". It features a green header bar with two search filters: "Proposal No." (with a placeholder "type a part of prop...") and "Proposal Title" (with a placeholder "type a part of title."). Below the header is a table with three columns: "Proposal No.", "Proposal Title", and "Beamlines". The first row of the table contains the following data: "TEST_JAEA_001" (with a checkbox), "TEST_JAEA_001 / TEST_JAEA_001", and "(jrs) TEST-1". At the bottom of the window, there are two buttons: an orange "CANCEL" button and a blue "REFLECT SELECTION" button. Two callout boxes are present: one pointing to the checkbox in the first row of the table, containing the text "(5) Select 'Proposal No.'", and another pointing to the "REFLECT SELECTION" button, containing the text "(6) Click".</p>

2. How to Register Research Results (Guide For P.I.)

Operation

You will return to the original screen.

(7)

Select

[2.TITLE]tab ,[3.PUBLICATION]tab and [4.REFERENCE]tab.

Enter the required information.

Be sure to enter all elements which is indicated as [This is required Field.].

Example of a screen

The screenshot shows a web form titled "1. PROPOSAL" with a green header. At the top, there are four tabs: "1. PROPOSAL", "2. TITLE", "3. PUBLICATION", and "4. REFERENCE". A callout box points to these tabs with the text: "(7) Select [2.TITLE]tab ,[3.PUBLICATION]tab and [4.REFERENCE]tab. Enter the required information." The form contains several sections: "Experimental Span" with "Begin" and "End" fields; "P.I. for Delegated Registration" with a "Name or Email" dropdown and a "Select person" button; "Proposals and Beamlines" with a "Choose Proposals and Beamlines" button and a table. The table has columns for "Proposal No.", "Proposal Title", and "Beamlines", with one row containing "TEST_JAEA_001", "TEST_JAEA_001 / TEST_JAEA_001", and "(rs) TEST-1". Below the table are "Proposal number (Manually)" and "Beamline (Manually)" input fields. At the bottom, there are "SAVE as DRAFT" and "SUBMIT to CONFIRMATION" buttons.

Proposal No.	Proposal Title	Beamlines
TEST_JAEA_001	TEST_JAEA_001 / TEST_JAEA_001	(rs) TEST-1

2. How to Register Research Results (Guide For P.I.)

Operation

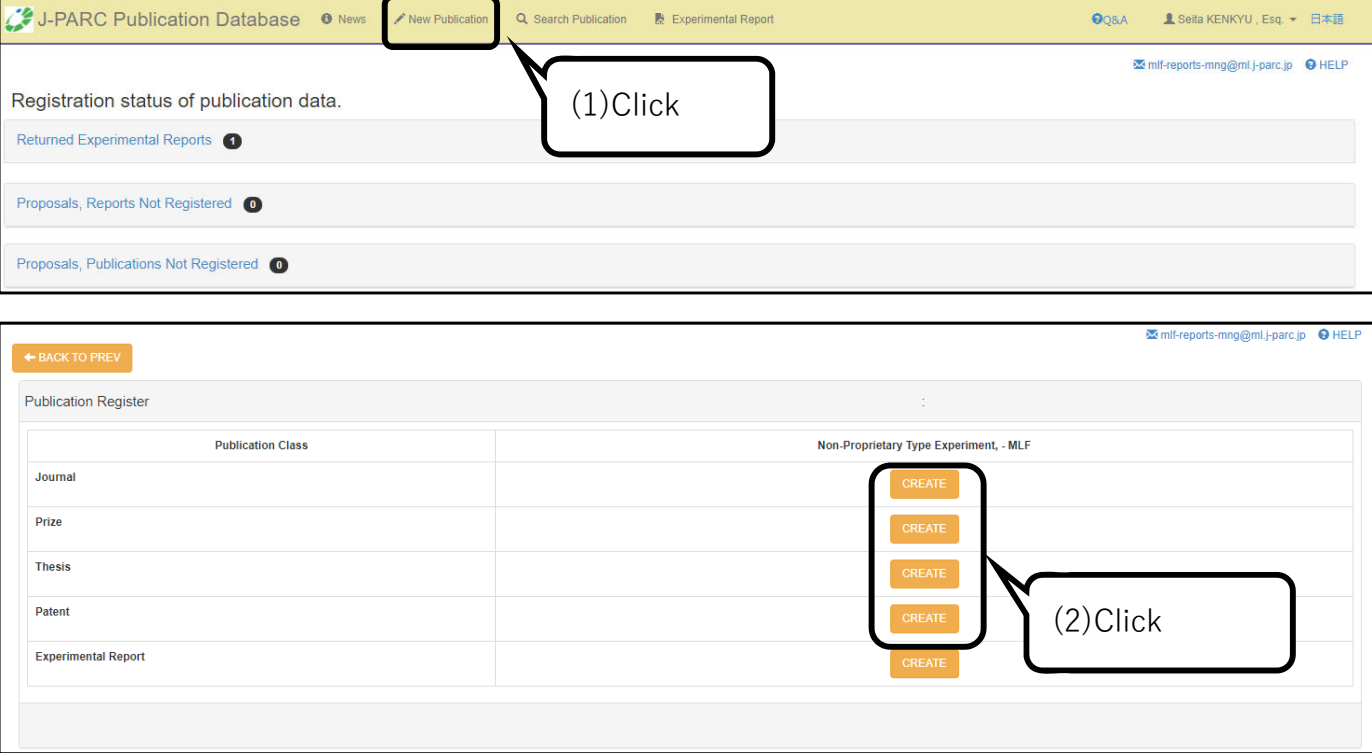
Example of a screen

(8)
Click the [SUBMIT to CONFIRMATION] button after entering the required information.
If all requirements are entered correctly, a confirmation screen will be shown up as (9).

(9)
Click the [SAVE] button on the confirmation screen to completed this procedure.
Please note that if you forget to click the [SAVE] button on confirmation screen, it will not be registered.

Registration is complete.

3. How to Register Research Results (Guide For Collaborator)

Operation	Example of a screen										
<p>(1) After login this system, click the [New Publication].</p> <p>(2) Click the [CREATE] to register new publication.</p>											
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3. How to Register Research Results (Guide For Collaborator)

Operation

(3)[Experimental Span]
Select the year from “Begin” which the experiment started . And select the year from “End” which the experiment ended.

(4)[P.I. for Delegated Registration]-
[Name or Email :]
Enter P.I. name or P.I. Email, and click the [Search] button.

(5) [P.I. for Delegated Registration]-
[Select person]
Select P.I. name

(6)[Proposals and Beamlines]
Click the [Choose Proposals and Beamlines] button.

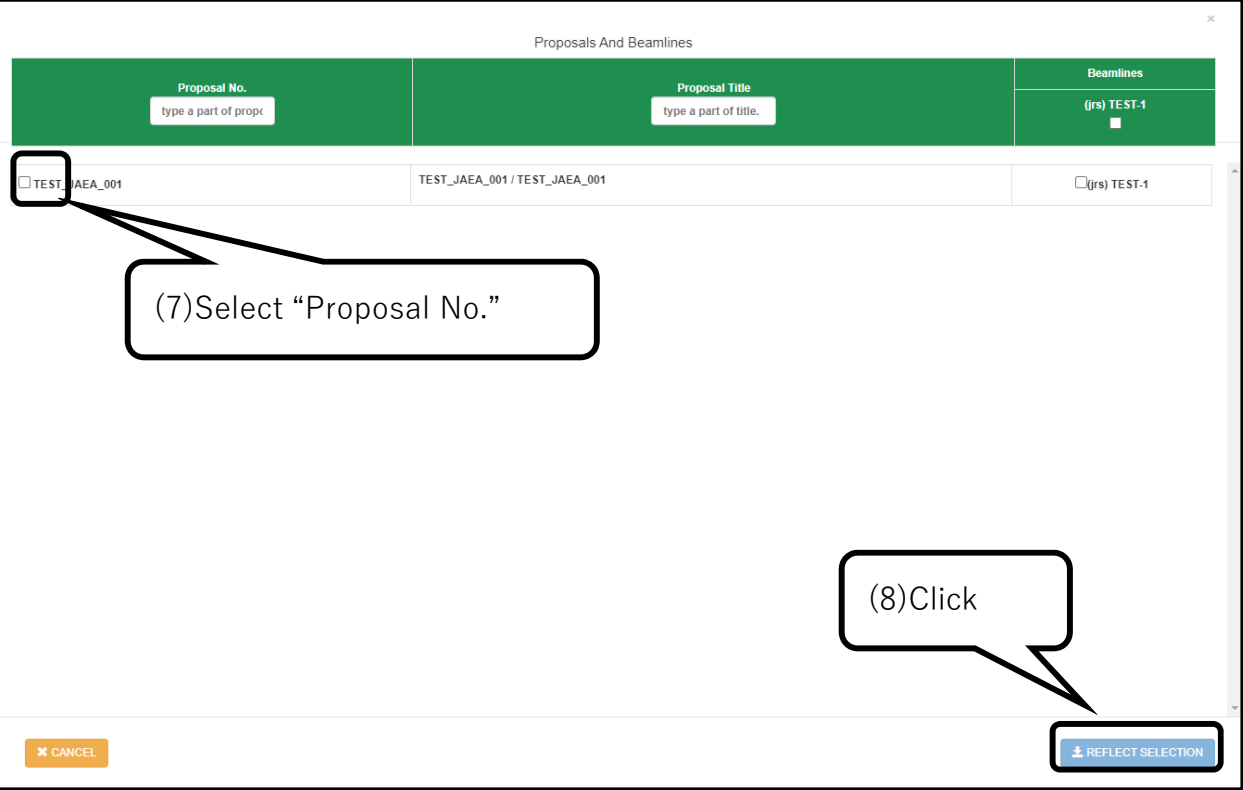
Example of a screen

The screenshot shows a web form titled "1. PROPOSAL" with a progress bar at the top containing tabs for "1. PROPOSAL", "2. TITLE", "3. PUBLICATION", and "4. REFERENCE". The form is divided into several sections:

- Experimental Span:** Contains two dropdown menus labeled "Begin" and "End", each with a "Select" option. A callout box labeled "(3) Select start and end year" points to these dropdowns.
- P.I. for Delegated Registration:** Contains a text input field for "Name or Email :", a "Search" button, and a dropdown menu labeled "Select person". A callout box labeled "(4) Enter P.I. name or P.I. Email. Click the [Search] button" points to the search area.
- Proposals and Beamlines:** Contains a green button labeled "Choose Proposals and Beamlines". A callout box labeled "(5) Select P.I. name" points to this button.
- Proposal No. and Proposal Title:** Contains two input fields. A callout box labeled "(6) Click" points to the "Proposal No." field.
- Proposal number (Manualy):** Contains an input field with a note: "Input the proposal number. Separate with comma [,], if you enter plural authors."
- Beamline (Manualy):** Contains an input field with a note: "Input the beamline you have performed your experiment. Separate with comma [,], if you enter plural authors." and an example: "Example: BL-01, BL-02, D1, S1".

At the bottom of the form, there are two buttons: "SAVE as DRAFT" and "SUBMIT to CONFIRMATION".

3. How to Register Research Results (Guide For Collaborator)

Operation	Example of a screen
<p>(7) Select one or more "Proposal No." ※If you cannot select "Proposal No.", click the "CANCEL" button. And See page 13 of this guide.</p> <p>(8) Click the [REFLECT SELECTION] button.</p>	 <p>The screenshot shows a web interface titled "Proposals And Beamlines". It features a table with three columns: "Proposal No." (with a subtext "type a part of propo..."), "Proposal Title" (with a subtext "type a part of title..."), and "Beamlines" (with a subtext "(jrs) TEST-1"). The first row of the table contains the following data: a checkbox followed by "TEST_JAEA_001", "TEST_JAEA_001 / TEST_JAEA_001", and another checkbox followed by "(jrs) TEST-1". A callout box with a black border and white background points to the first checkbox, containing the text "(7)Select 'Proposal No.'". At the bottom of the interface, there are two buttons: an orange "CANCEL" button on the left and a blue "REFLECT SELECTION" button on the right. A second callout box points to the "REFLECT SELECTION" button, containing the text "(8)Click".</p>

3. How to Register Research Results (Guide For Collaborator)

Operation

You will return to the original screen.

(9)

Select

[2.TITLE]tab ,[3.PUBLICATION]tab and [4.REFERENCE]tab.

Enter the required information.

Be sure to enter all elements which is indicated as [This is required Field.].

Example of a screen

1. PROPOSAL 2. TITLE 3. PUBLICATION 4. REFERENCE

1. PROPOSAL
Please, fill this form in English.
Fields with a double asterisk(**) are required

Experimental Span Begin Save

P.I. for Delegated Registration Name or Email Select person P.I.'s name or E-mail, and choose one from dropdown list.

Proposals and Beamlines Choose Proposals and Beamlines

Proposal No.	Proposal Title	Beamlines
TEST_JAEA_001	TEST_JAEA_001 / TEST_JAEA_001	(js) TEST-1

Proposal number (Manually) Please enter all the proposal numbers related to the paper Input the proposal number. Separate with comma [,], if you enter plural authors.

Beamline (Manually) Example:BL-01,BL-02,D1,S1 Input the beamline you have performed your experiment. Separate with comma [,], if you enter plural authors.

Related Pubs. by Proposals

SAVE as DRAFT SUBMIT to CONFIRMATION

3. How to Register Research Results (Guide For Collaborator)

Operation

Example of a screen

(10)
Click the [SUBMIT to CONFIRMATION] button after entering the required information.
If all requirements are entered correctly, a confirmation screen will be shown up as (11).

(11)
Click the [SAVE] button on the confirmation screen to completed this procedure.
Please note that if you forget to click the [SAVE] button on confirmation screen, it will not be registered.

Registration is complete.

3. How to Register Research Results (Guide For Collaborator)

Operation

Please read this page when you could not find out “Proposal No.” on page 10.

Type directly in [Proposal number (Manually)]. Enter beamline in [Beamline (Manually)].

After entering, go back to page 11.

Example of a screen

The screenshot shows a web form titled "1. PROPOSAL" with a green header. It includes tabs for "1. PROPOSAL", "2. TITLE", "3. PUBLICATION", and "4. REFERENCE". The form contains several sections: "Experimental Span" with "Begin" and "End" dropdowns; "P.I. for Delegated Registration" with a search field and a "Select person" dropdown; "Proposals and Beamlines" with a "Change" button; "Proposal number (Manually)" with an input field and a note to "Please enter all the proposal numbers related to the paper"; "Beamline (Manually)" with an input field and a note to "Input the beamline you have performed your experiment. Separate with comma [,], if you enter plural authors."; and "Related Pubs. by Proposals". Two callout boxes provide instructions: one for the "Proposal number (Manually)" field with the example "2021A0001, 2021A0002" and another for the "Beamline (Manually)" field with the example "BL-01,BL-02,D1,S1".